

A. CALL TO ORDER

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:14 pm.

B. ROLL CALL

1. Individuals attending the meeting included Directors Nicholas Holmes, Michael Swain Jr., David “Buck” Williams, Jeffrey Elbie SR, John Rhyshek, and Courtney Hoiby. General Manager Earl Hubb, Admin Assistant Victoria Morrison, and Aldrich Auditor were also present.

C. PREVIOUS MINUTES

1. Regular Board Meeting Minutes dated 7 May 2024 – Michael moved to approve the meeting minutes. Jeff seconded the motion. **Motion passed unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets were reviewed.

E. REPORT

1. Manager’s Report – was attached. Nick asked if there were any updates on the GCI Agreement?
2. Brian Jarvis Report – was attached.

F. ADDITIONS TO THE AGENDA

1. None.

G. AUDIENCE PARTICIPATION

1. None.

H. OLD BUSINESS

1. 2023 Audit – Nick moved to adopt 2024 Audit as presented. Michael seconded the motion. **Motion passed unanimously.**
2. IT Managed Services Proposal for BBTC Business Customers – Moved to next.
3. Proposed DSL to add 25/3 and Price Adjustment – Michael moved to amend proposal to adjust Business Ethernet price per MB to \$50.00/MB. Motion was seconded by Nick. **Motion passed unanimously.**
 - i. **The board would like to review this annually or every 4 months.**

I. NEW BUSINESS

1. Facilities Assigner/Dispatcher – The board changed Max Hourly Pay Range to \$40.00.
 - i. Nick motioned to approve as amended. Motion was seconded by Michael. **Motion approved unanimously.**
2. Village Agent –
 - i. Nick moved to approve as presented. Motion seconded by Mike. **Motion approved unanimously.**
3. Personnel Policies Section V – Salary Schedule Revision – Mike motioned to approve with the change of Facilities Assinger/Dispatcher Max Hourly Pay Range to \$40.00 and

Corresponding COLA Adjustment. Motion was seconded by Nick. **Motion carried unanimously.**

- i. The board approved this policy structure but does not approve a COLA increase for employees.

J. CHECK REGISTERS

1. Nick motioned to approve Check Registers 1, 2, and 3, Bank of America, and Electronic Payments. Michael seconded the motion. **Motion carried.**

K. FINANCIAL STATEMENTS

1. Nick motioned to accept financial statements, cash flow, and work order summary. Jeff seconded the motion. **Motions passed unanimously.**

L. EXECUTIVE SESSION

1. Nick moved to enter Executive Session to discuss matters in which the immediate knowledge of would have an adverse financial implication for the Cooperative. Jeff seconded the motion. **Motion passes unanimously.** Entered Executive Session at 19:21 P.M. and returned to the regular meeting at 19:29 P.M. with no action taken.

M. DIRECTOR'S COMMENTS

1. None.

N. ADJOURNMENT

1. Michael motioned to adjourn the meeting at 19:29 PM and was seconded by Nick. **Motion passes unanimously.**

APPROVED BY



SEAL