

A. CALL TO ORDER

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:01 pm.

B. ROLL CALL

1. Individuals attending the meeting telephonically included Directors Courtney Hoiby, Wilton “Ray” Cottle, Matthew “Matt” Niedermeyer, Sharon Wilson, and Riel Anderson, with General Manager/CEO Jeff Fulton and Administration Assistant Victoria Morrison also present.

C. PREVIOUS MINUTES

1. Regular Board Meeting Minutes dated 3 November 2020 – Riel moved to approve the regular board meeting minutes as amended. The motion was seconded by Ray. Short Discussion. Riel asked for the minutes to be changed to reflect “ask Jeff” instead of “maybe Jeff could” when discussing Borough CARES money under New Business. **Motion passed unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets – Matt asked about the Caruso trouble ticket on the discrepancy of data usage shown by GCI and their actual usage. Jeff stated he had a long conference call with GCI discussing the issue and they would receive a credit. There are other members having similar issues and it does not look like an easy fix.

E. MANAGER’S REPORT

1. Submitted with short discussion.
 - i. Matt wanted to know if the State ground lease extension would be for 5 years. Jeff told Matt yes.
 - ii. Matt also gave kudos to Jeff and the employees for the hard work during the extended NEA power outage.
 - iii. Riel would like to see a monthly report from the Techs and Finance and thanked the office staff for their help with his bandwidth issues. Noting how helpful and professional they were. Jeff said that he would be happy to ask the techs for input, would include that in his report and that he’d rather see the techs and finance staff work on their projects instead of writing reports to the Board.
 - iv. Ray mentioned that he received a call from George Stienberg thanking him for the Boards support of the Civil Air Patrol donation. Other board members also received calls from George and Courtney said George told her he’d intended to reach out to all board members. Jeff said he was glad George called the board and he was happy to be able to support the Civil Air Patrol

F. ADDITIONS TO THE AGENDA

1. Board Resolution 2020-05 CONSENT TO ACTION WITHOUT MEETING TO REMOVE AND APPOINT SUBSIDIARY DIRECTORS AND OFFICERS. Ray moved to add 2020-05 to New Business. Riel seconded the motion. Motion passed unanimously.
2. Directives to Manager.

G. AUDIENCE PARTICIPATION

1. None

H. OLD BUSINESS

1. Board Training
Jeff has confirmed that TCA will be available to do Board training and strategic planning. The training will be held January 4, starting at Noon.
2. Strategic Planning and Budget Retreat dates
Strategic planning and the budget retreat will also be held January 4 upon completion of board training.

I. NEW BUSINESS

1. Board Resolution 2020-05 CONSENT TO ACTION WITHOUT MEETING TO REMOVE AND APPOINT SUBSIDIARY DIRECTORS AND OFFICERS Matt moved to approved Board Resolution 2020-05 with changes. Sharon seconded the motion. Short discussion. Motion passed unanimously.
2. Directives to Manager. Riel would like to add Directives to Manager to the monthly agenda. Riel wanted to make sure that this was not seen as derogatory and that it was to help with evaluations and ensure a well-run organization. Courtney stated that if it was added as Directives to the Manager, directives must be approved unanimously by the Board as a whole and that Jeff does a tremendous job following through with Board requests and doesn't drop the ball.

J. CHECK REGISTERS

1. Ray motioned to approve Check Register 1, 2, 3, Bank of America, and Electronic Statement. Riel seconded the motion. Short discussion. **Motion passed unanimously.**

K. FINANCIAL STATEMENTS

1. Sharon motioned to approve Financial Statements and Cash Flow. Motion was seconded by Riel. **Motion passed unanimously.**

L. EXECUTIVE SESSION

1. None

M. DIRECTOR'S COMMENTS

1. Ray – Good meeting. Hopes everyone stays safe.
2. Sharon – Really appreciates Riel and Matt actively asking questions about the financials.
3. Riel – Appreciates the CSR's greeting customers with such friendly reception and actively listening. Also, appreciates the linemen working in the adverse weather conditions to ensure service. Keep up the good work. Jeff said he would pass the kind words on to the staff.
4. Matt – Looking forward to the January 4th training, strategic planning, and budget retreat. There's a lot to do.
5. Courtney – Appreciates Matt's and Riel's questions about the Cooperative's financials. Thanked Jeff for getting the prime ribs distributed and thanked everyone for a great meeting.

N. ADJOURNMENT

1. Matt motioned to adjourn the meeting at 7:03 pm. Motion was seconded by Ray. **Motion passed Unanimously.**

ARRPROVED BY _____

SEAL