

A. CALL TO ORDER

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:23 pm.

B. ROLL CALL

1. Individuals attending the meeting included Directors Nicholas Holmes, Michael Swain Jr., and Courtney Hoiby. General Manager Earl Hubb, Admin Assistant Victoria Morrison, and Dion Nero with Aldrich Consulting were also present.

C. PREVIOUS MINUTES

1. Regular Board Meeting Minutes dated 5 September 2023 – Michael moved to approve the regular board meeting minutes. Motion was seconded by Nick. **Motion passed unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets were reviewed.

E. MANAGER'S REPORT

1. Manager's Report – submitted. Earl mentioned to the board that he did have meetings with NusthTel and the Village of Port Heiden.

F. ADDITIONS TO THE AGENDA

1. Michael moved to add New Business #8: Acceptance of Board Resignation – Matt Niedermeyer. Motion was seconded by Nick. **Motion passed unanimously.**

G. AUDIENCE PARTICIPATION

1. None.

H. OLD BUSINESS

1. Line of Credit – Earl informed the board that this line of credit application is ready to be submitted.
2. 2024 Business Plan submitted with RTFC – Plan submitted. Discussed.

I. NEW BUSINESS

1. **Adopt proposed Business Plan for 2024** – Michael moved to approve the 2024 Business Plan as presented. Nick seconded the motion. **Motion passed unanimously.** Michael stated that applying for other grants is great but wants to make sure that we can complete all current grants commitments in a timely manner and not overextend ourselves.
2. **Special Membership Meeting for Bylaw Revision** – Courtney suggested that something is posted soliciting board members as early as possible. Courtney will also work with Andy on proposed bylaw changes and present it to the rest of board by next week.
3. **Change Audit Team** – The Audit team has a conflicting interest. Aldrich recommends Altman, Rodgers & Co. Courtney would like to shop around and come back to board for approval. Michael stated that he has worked with them and a great company. All members agree if the pricing is right would be interested in switching.

4. **KAKN Proposes Village Colocation for Radio Transmitter** – Michael moved to approve and was seconded by Nick. **Motion passed unanimously.** Michael is ok with collocating if the transmitter does not interfere with existing equipment.
5. **Loan for BBTC Shop and Security Fencing Sites 8 Mile and AKN** – Earl stated that we are getting to the point where we must have fencing around all our locations. Courtney asked if we got multiple bids for this project and did, we shop around for a loan. She also asked if this would be multiple contractors that would complete the projects. Michael would be in favor of just the loan amount at this time. The board agreed that they need the full scope of work, a list of contractor's bids, and a timeline of completion.
6. **ReConnect 5 Application** – Will discuss at the next board meeting. The board approved Earl to seek letter of support.
7. **NTIA and Bead Grant Application** – was discussed in manager report. Courtney just reiterated not to overextend ourselves and utilize Aldrich with help with managing any grants.
8. **Acceptance of Director Resignation** – Matthew Niedermeyer – Michael motion to accept director resignation. Motion was seconded by Nick. **Motion passed unanimously.**

J. CHECK REGISTERS

1. Michael motioned to approve Check Registers 1, 2, and 3, Bank of America, and Electronic Payments. Motion was seconded by Nick. **Motion carried.**

K. FINANCIAL STATEMENTS

1. Michael motioned to accept financial statements, cash flow, and work order summary. Motion was seconded by Nick. **Motions passed unanimously.**

L. EXECUTIVE SESSION

1. Michael moved to enter Executive Session to discuss matters in which the immediate knowledge of would have an adverse financial implication to the Cooperative. Motion was seconded by Nick. **Motion passes unanimously.** Entered Executive Session at 7:14 P.M. and returned to the regular meeting at 7:54 P.M. with no action taken.

M. DIRECTOR'S COMMENTS

1. None.

N. ADJOURNMENT

1. Nick motioned to adjourn the meeting at 7:55 PM and was seconded by Michael. **Motion passes unanimously.**

APPROVED BY

Courtney Hoiby

SEAL