

**A. CALL TO ORDER**

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:02 pm.

**B. ROLL CALL**

1. Individuals attending the meeting telephonically included Directors Courtney Hoiby, Wilton “Ray” Cottle, Matthew “Matt” Niedermeyer, Sharon Wilson, and Riel Anderson, with General Manager/CEO Jeff Fulton and Administration Assistant Victoria Morrison also present.

**RULES SUSPENDED TO DISCUSS PROPOSED 2021 BUDGET**

The Board moved by unanimous consent to suspend the rules and conduct a review of the proposed 2021 Capital and Operating Budget submitted by Jeff. Each portion of the Budget as presented was addressed in discussion and Jeff laid out his operational intent for 2021 based on the Board’s recent direction from the 2021 Strategic Planning retreat.

**C. PREVIOUS MINUTES**

1. Regular Board Meeting Minutes dated 1 December 2020 – Ray moved to approve the regular board meeting minutes. The motion was seconded by Matt. **Motion passed unanimously.**

**D. CORRESPONDENCE**

1. Trouble Tickets
  - i. Inconsistencies with the GCI usage viewer were discussed. Jeff indicated that there were still occasional issues with the usage viewer on GCI’s end. Matt mentioned he had problems with his usage and Karl and Sam worked through it and even called him on New Year’s Day to follow up.

**E. MANAGER’S REPORT**

1. Submitted with short discussion. Jeff also asked the Board to set the date for Board Training with TCA.

**F. ADDITIONS TO THE AGENDA**

1. Sharon moved to add the 2021 Proposed Budget to the agenda under New Business. Ray seconded the motion. **Motion passed unanimously.**
2. Matt moved to add a directive to the Manager to contact the local Village Councils to provide low-cost internet under government programs. Riel seconded the motion. **Motion passed unanimously.**
3. Riel moved to add Board Training to Old Business, Item 1. Ray seconded the motion. **Motion passed unanimously.**

**G. AUDIENCE PARTICIPATION - None**

**H. OLD BUSINESS**

1. Board Training: The date was set for Board Training with TCA. Monday, 1 February 2021, Noon – 4 p.m.

**I. NEW BUSINESS**

1. FCC Tribal Bandwidth Allocation. Short discussion. Board determined that there didn't appear to be any conflict of interest by any board member. Jeff was asked to reach out to the Village Councils in our service areas to notify them of the individual broadband opportunities passed into law by the COVID 19 relief bill.
2. 2021 Budget: Ray moved to approve the 2021 Budget as presented. Sharon seconded the motion. **Motion passed unanimously.**
3. Borough COVID RELIEF Funding. Matt moved to direct the Manager to pursue more information on available Borough COVID Relief funding. Riel Seconded the motion. **Motion passed unanimously.**

**J. CHECK REGISTERS**

1. Ray motioned to approve Check Register 1, 2, 3, Bank of America, and Electronic Statement. Sharon seconded the motion. Short discussion. **Motion passed unanimously.**

**K. FINANCIAL STATEMENTS**

1. Matt motioned to approve Financial Statements and Cash Flow. Riel seconded the motion. Short discussion. **Motion passed unanimously.**

**L. EXECUTIVE SESSION**

1. None

**M. DIRECTOR'S COMMENTS**

1. Ray – Good meeting. The planning meeting was awesome. He reminded the Board to have Jeff's evaluation done in the next month or so, so they don't lose track of it. Hope everyone has a great New Year.
2. Sharon – Thanked Jeff for presenting budgets very close to the projections. Great job on that. Thanked employees for their good work. Thanked BBTC for the prime rib. It was excellent.
3. Riel – Looking forward to the vaccine being available. Saves scrap metal as a fundraiser for wrestling and prices are going back up. Excited for this year and seeing things they discussed during the planning session being put in action.
4. Matt – Enjoyed the Strategic Planning workshop and I'd like to see one done on a yearly basis. Liked to see the Mission Statement on next month's agenda for approval. Stay warm and safe. Looking forward to the meeting on 1 February.
5. Courtney – Great meeting and strategic planning session. The facilitator and board did a great job staying on task.

**N. ADJOURNMENT**

1. Matt motioned to adjourn the meeting at 7:24 pm. Motion was seconded by Ray. **Motion passed Unanimously.**

APPROVED BY \_\_\_\_\_

SEAL