

# BRISTOL BAY TELEPHONE

## EMPLOYMENT APPLICATION

Bristol Bay Telephone Cooperative, Inc. is an Equal Opportunity Employer. Race color, religion, age, sex, disability, marital or veteran status, national origin and other categories protected by law are not factors in employment, promotion, compensation or working conditions.

Please Print

Date: \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ State/License #: \_\_\_\_\_

Do you have friends or relatives working for Bristol Bay Telephone? \_\_\_\_\_

If yes, state name and relationship: \_\_\_\_\_

State briefly why you would like to work for Bristol Bay Telephone? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a felony (excluding any sealed or expunged convictions)? \_\_\_\_\_

*(NOTE: No applicant will be denied employment solely on the grounds of a conviction for a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### General Information About Employment Desired

Position you are applying for? \_\_\_\_\_

Full-time or part-time? \_\_\_\_\_ If part-time, hours per week desired: \_\_\_\_\_

Are you available for work on weekends? \_\_\_\_\_ Are you available to work overtime? \_\_\_\_\_

Days of week you are available to work: \_\_\_\_\_

Hours you are available to work: \_\_\_\_\_

If hired, on what date could you start work? \_\_\_\_\_

Are you able to travel on company business? \_\_\_\_\_

Hourly rate of pay or monthly salary desired: \_\_\_\_\_

**Education and Training (Include on-the-job training):**

	School/Location/Sponsor	Course of Study	Dates Attended
High School			
Community College			
Trade School			
College/University			
Seminars/Other			

**Special Skills**

Do you have any other experience, training, qualifications or skills which you feel make you especially suited for work at Bristol Bay Telephone? \_\_\_\_\_ If so, explain in detail below:

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Professional Society Memberships: \_\_\_\_\_

Licenses (list states): \_\_\_\_\_

<b>Computer Skills</b>	<b>Dates Used</b>	<b>Level of Proficiency</b>
Hardware:		

Software:

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Use the space below to summarize other relevant experience, skills and background:

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**Employment History:**

List all previous employers starting with your present or most recent position (last 10 years is sufficient) below:

Name of Company: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Street City State Zip Code

Telephone Number: \_\_\_\_\_

Position and duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Starting Rate of Pay: \_\_\_\_\_ Ending Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Name of Company: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Street City State Zip Code

Telephone Number: \_\_\_\_\_

Position and duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Starting Rate of Pay: \_\_\_\_\_ Ending Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Position and duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Starting Rate of Pay: \_\_\_\_\_ Ending Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_