

A. CALL TO ORDER

1. The Regular Monthly Board Meeting of Bristol Bay Telephone Cooperative, Inc. was called to order by Board Vice President Riel Anderson at 6:04PM

B. ROLL CALL

1. Individuals attending the meeting included Directors Riel Anderson, Matthew “Matt” Niedermeyer, Michael Swain Jr., Nick Holmes, David “Buck” Williams. Also in Attendance were Interim General Manager/CEO Earl Hubb, Administrative Assistant Victoria Morrison and Ray Schindler from TCA.

C. PREVIOUS MINUTES

1. Regular Meeting, 4 January 2022 Michael Swain Jr moved to approve the board meeting minutes. Motion seconded by Nick Holmes. **Motion Passed Unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets

E. REPORT

1. Manager Report- Submitted and presented. Update on the DIA GCI project, and rip and replace submitted. Riel asked about 5g upgrades not being able to be set up near airports he heard this on the news wanted to know if there is any truth to that. Earl explained that there might be need to check with FAA. Matt asked if this would affect our current upgrades, Earl explained that this will have no impact with our current upgrades.

F. ADDITIONS TO THE AGENDA

1. Matt motioned to amend agenda to add old business item 2: set up time and date to meet with GCI. Michael Seconded. **Motion passed unanimously.**

G. AUDIENCE PARTICIPATION

1. None

H. OLD BUSINESS

1. BCI – Andy wrote something up to submit. Deadline February 3rd, 2022
 - i. Earl spoke about letter to Microcom that we do not plan to renew the contract.
 - ii. Matt asked if the letter was submitted within the 6-month window. Earl confirmed.
2. GCI- would like to meet with GCI in April.

I. NEW BUSINESS

1. Board Pre-Audit Communication – Need approval. Matt made a motion to approve the Pre-Audit. Buck Seconded. **Motion Passed unanimously.**

J. CHECK REGISTERS

1. Michael motioned to approve BBTC/BBCP/BCI Check Registers. Nick Seconded. **Motion passed unanimously.**
 - i. Matt questioned Work Order # 2110027 “other” BBTC. Earl explained it is a BBTC work order for work done on Pedestals on school rd. inventory items, labor, fiber. Matt said anything labeled “other” shows red flags. Ray Schindler explained that it is capturing outside contractors. Michael said that the work order summary would not have that detail this would be on separate report. Riel would like to look at line items in the budget meeting to do some fine tuning. Michael mentioned that these questions should be asked ahead of time so that this can be explained by the financial dept rather than questioning Earl.
2. Michael motioned to approve Bank of America Statements. Buck seconded. **Motion passed unanimously.**
3. Michael motioned to approve Electronic Payments. Nick Seconded. **Motions passed unanimously.**

K. FINANCIAL STATEMENTS

1. Financial Statements
 2. Cash Flow
 3. Alaska Airline Miles
- Michael made a motion to approve all the financial statements. Nick seconded. **Motion passed unanimously.**

L. EXECUTIVE SESSION

1. Matt moved to enter Executive Session to discuss matters of which the immediate knowledge of would have adverse financial implications to the Cooperative. Motion was seconded by Michael. **Motion passed unanimously.** Entered Executive session at 6:52 PM and returned to regular meeting at 7:14 PM with no action taken.

M. DIRECTOR’S COMMENTS

1. **Buck-** Trying to recover from COVID and on the mend. Board wished a speedy recovery.
2. **Nick-** No comments for this meeting, thanked Riel for running meeting while on vacation.
3. **Matt-** Reiterated that he hopes that Buck starts to feel better and thanked Riel for running the meeting. Hopes everyone stays safe on the ice.
4. **Michael-** Wished Victoria best of luck on the upcoming baby. Thanked Earl and the staff for the work being done.
5. **Riel-** Wished Victoria the best and a safe birth. Mentioned this has been a great month. Thanked hte staff and management.

N. ADJOURNMENT

1. Michael motioned to adjourn the meeting at 7:20 PM, seconded by Matt. **Motion passed unanimously.**