

A. CALL TO ORDER

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:09 pm.

B. ROLL CALL

1. Individuals attending the meeting included Directors Matthew “Matt” Niedermeyer, Riel Anderson, Michael Swain Jr., David “Buck” Williams, Nicholas Holmes, and Courtney Hoiby. General Manager Earl Hubb and Administration Assistant Victoria Morrison were also present. Raymond Apokedak was absent.

C. PREVIOUS MINUTES

1. Regular Board Meeting Minutes dated 7 June 2022 – Mike moved to approve the regular board meeting minutes. Motion was seconded by Nick. **Motion passed unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets were reviewed.

E. MANAGER’S REPORT

1. Manager’s Report – Submitted and presented. Earl mentioned that a search for a CFO and Program Manager is in process.

F. ADDITIONS TO THE AGENDA

1. Michael moved to add new business item 3: Kvichak District Board Seat. Motion was seconded by Buck. **Motion passed unanimously.**

RULES SUSPENDED TO ENTER EXECUTIVE SESSION

By unanimous consent the Board agreed to suspend the rules and enter Executive Session at 6:30 P.M. and returning 8:12 P.M.

G. AUDIENCE PARTICIPATION

1. None.

H. OLD BUSINESS

1. BCI, BBC, DIA GCI, and AT&T.
 - i. Riel asked when the usage viewer was going to be available. Earl stated the next 30-60 days. In the interim the usage is being monitored through a program utilized by BBTC. Waiting on servers to arrive.
 - ii. Mike and Matt asked about AT&T Contract and progress.
2. Duplex – Mike moved to instruct management to notify the State we are increasing the rent the maximum allowable for 2022 per lease agreement. Motion was seconded by Nick. **Motion passed unanimously.**
3. BBTC Retirement Savings Plan Vesting Schedule – Keep on Agenda.
4. Village Agent Job Description – Keep on Agenda.
5. Patronage Capital Credit – Keep on Agenda.

I. NEW BUSINESS

1. **BBCP Roaming with AT&T** – Earl gave background on the roaming agreement. 2G roaming will not work and BBCP is in process of upgrading system for 2023. Would like to take roaming off the plans until roaming is fixed and reimburse customers for no service after May. The Board agrees with Earl managerial decision on the matter.
2. **General Manager Contract** – Michael moved to offer Earl Hubb contract as General Manager with terms as negotiated effective July 1st. Motion was seconded by Buck. Motion passed unanimously. The board mentioned that the Stipends from May and June will be given.
3. **Kvichak District Board Seat** – Michael motioned to declare the Kvichak District Board of Directors Seat as Vacant. Motion was seconded by Nick. **Motion passed unanimously.** The board directed staff to notify director that his appointed directorship has ended.
 - i. The currently serving director was appointed by the board during the April 2022 Regular Board Meeting. The current serving director has missed three regular board meetings which is in violation of the bylaws. The current serving director has been unresponsive to all communications from administrations to serve out his board duties.

J. CHECK REGISTERS

1. Mike motioned to approve Check Registers 1, 2, 3, Bank of America, and Electronic Payments. Motion was seconded by Riel. **Motions passed unanimously.**

K. FINANCIAL STATEMENTS

1. Nick motioned to approve Financial Statements and Cash Flow. Motion was seconded by Buck. **Motion passed unanimously.**

L. EXECUTIVE SESSION

1. Mike moved to enter Executive Session to discuss personnel and matters the immediate knowledge of which would have an adverse effect on the finances of the Cooperative. Motion was seconded by Matt. **Motion passes unanimously.** Entered Executive Session at 6:30 P.M. and returned to the regular meeting at 8:12 P.M. with no action taken.

M. DIRECTOR'S COMMENTS

1. None.

N. ADJOURNMENT

1. Matt motioned to adjourn the meeting at 8:38 PM and was seconded by Nick. **Motion passes unanimously.**

APPROVED BY _____

SEAL