

**A. CALL TO ORDER**

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:05 pm.

**B. ROLL CALL**

1. Individuals attending the meeting included Directors Wilton “Ray” Cottle, Matthew “Matt” Niedermeyer, Riel Anderson, Michael Swain Jr., and Courtney Hoiby. Interim General Manager Earl Hubb, Administration Assistant Victoria Morrison, CSR Supervisor Ashlie Anderson, Plant Supervisor Karl Anderson, and Aldrich Advisor Chris Lallish were also present. Guest David “Buck” Williams was also in attendance.

**C. PREVIOUS MINUTES**

1. Regular Meeting, 1 June 2021 and Special Meeting, 9 June 2021.
  - i. Michael moved to approve the meeting minutes of June 1 and 9, 2021. Motion was seconded by Ray. **Motion passed unanimously.**

**D. CORRESPONDENCE**

1. Trouble Tickets – Were reviewed.

**E. MANAGER’S REPORT**

1. Manager’s report was presented with short discussion.
2. Outside Technician Supervisor - Karl Anderson gave an overview on current and future projects. Also stated in the past ten years BBTC has streamlined employees all the while putting more on their plates. Tower climbing was the most recent additions.

**F. ADDITIONS TO THE AGENDA**

1. None.

**G. AUDIENCE PARTICIPATION**

1. None.

**MICHAEL MOVED TO SUSPEND THE RULES TO ENTER EXECUTIVE SESSION. MOTION WAS SECONDED BY MATT. MOTION PASSED UNANIMOUSLY. ENTERED AT 6:40 PM. RETURNING AT 8:23 PM.**

**H. OLD BUSINESS**

1. BBC Lease – The board would like Interim GM Earl Hubb to continue with negotiations.
2. GCI Contract – Michael made a motion to approve purchase orders to not exceed 400K and to work with GCI on financing the rest of the project. Motion was seconded by Riel. **Motion passed unanimously.**
3. BCI – Place holder for future meetings.
4. GM Proposal TCA and NTCA – Courtney stated that BBTC’s Attorney recommended proceeding with the proposal proposed by NTCA. Riel moved to proceed with the NTCA proposal as presented. Motion was seconded by Ray. **Motion passed unanimously.**

- i. Michael stated that this has no reflection to the interim general manager. This is to be open and up front with the search process. If the interim general manager is interested in the position he can apply through the process.

#### I. NEW BUSINESS

1. Potential Director Appointment Nushagak District – Matt made motion to approve David “Buck” William as interim Board of Director for the Nushagak River District. Motion was seconded by Ray. **Motion passed unanimously.**
  - i. Michael asked Buck if his intent is to rerun during the annual meeting for the full term. Buck responded that it is a good possibility and later responded yes. He is retired and if he can attend telephonically that would be best.
2. Lemko 4G Upgrade Phase 1 & 2 – Mike made the motion to proceed with the Lemko 4G upgrade phase 1 & 2. Matt seconds the motion. **Motion passed unanimously.**
3. ACS Partnership on Oneweb middle mile for cellular data – Michael made motion to continue possible ACS partnership on Oneweb middle mile for cellular data. Motion was seconded by Riel. **Motion passed unanimously.**
4. ATT decommissioning 3G, 4G upgrade Mitsubishi Loan – Mike made motion to approve the loan as presented through Mitsubishi to complete the 4G upgrade. Ray seconds the motion. **Motion passed unanimously.**
5. Annual Meetings – Riel moved to pursue in-person annual meetings where possible. Motion was seconded by Ray. **Motion passed unanimously.** Courtney suggested the board include publications sent that social distancing and other safety perceptions will be taken.

#### J. CHECK REGISTERS

1. Riel motioned to approve Check Registers 1, 2, and 3. Motion was seconded by Michael. Ray moved to approve Bank of America and Electronic Statements. Motion was seconded by Riel. **Motions passed unanimously.**

#### K. FINANCIAL STATEMENTS

1. Mike motioned to approve Financial Statements and Cash Flow. Motion was seconded by Riel. **Motion passed unanimously.**

#### L. EXECUTIVE SESSION

1. Michael moved to enter Executive Session to discuss matters of which the immediate knowledge of would have adverse financial implications to the Cooperative. Motion was seconded by Matt. **Motion passed unanimously.** The board entered Executive Session at 6:40 pm and returning to the regular meeting at 8:23 pm with no action taken.

#### M. DIRECTOR’S COMMENTS

1. **Matt** – Good meeting, a lot of good information. Like to see us moving in the same direction. Welcomed Buck Williams to the board. Have a safe summer.
2. **Mike** – Welcome aboard Buck. Great information and appreciate all the hard work Earl. Appreciate the board and staff.

3. **Riel** – Great meeting. Summer is in full swing. Good to see things are moving in an upward mobility and see some exciting things going on. Wish everyone the best and have a safe summer.
4. **Ray** – Great meeting. Welcome aboard Buck. Let's keep moving forward.
5. **Buck** – Thank you all for your kind words.
6. **Courtney** – Great meeting. Thanked Earl for all the information and appreciates him. Thanked Earl for keeping the board in the loop as it helped with the overview of GM Report. The report is not falling on deaf ears and the board is coming to these meeting more prepared because of it. Courtney will be signing the general manager rental agreement.

**N. ADJOURNMENT**

1. Mike motioned to adjourn the meeting at 8:52 PM and was seconded by Matt. **Motion passes Unanimously.**

**APPROVED BY** \_\_\_\_\_

**SEAL**