

A. CALL TO ORDER

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board Vice President Riel Anderson at 6:18 pm.

B. ROLL CALL

1. Individuals attending the meeting included Directors Riel Anderson, Matthew “Matt” Niedermeyer, Michael Swain Jr., Nicholas Holmes, and Courtney Hoiby. General Manager Earl Hubb, Administration Assistant Victoria Morrison, and MRL Lynn Merrill were also present. David “Buck” Williams was absent.

C. PREVIOUS MINUTES

1. Regular Board Meeting Minutes dated 4 October 2022 – Matt moved to approve the regular board meeting minutes and special board meeting minutes. Motion was seconded by Michael. **Motion passed unanimously.**

D. CORRESPONDENCE

1. Trouble Tickets were reviewed. Rip and replace was reviewed as well.
2. Lynn Merrill presented the newly FCC Broadband Data Collection filing to the board.

E. MANAGER’S REPORT

1. Manager’s Report – Submitted.

F. ADDITIONS TO THE AGENDA

1. None.

G. AUDIENCE PARTICIPATION

1. None.

H. OLD BUSINESS

1. BBC – included in manager’s report.
2. AT&T – Agreement was hung up on wording and should have it completed by this week. BBTC has to replace main office generator. AT&T will provide their generator from across the street to replace ours.
3. Village Agent Job Description – Still in development. 3-4 candidates attended the SAVEC class that are potential candidates.
4. Patronage Capital Credit – The board allotted 100K (50K from October 2019 and 50K March 2021). Victoria stated that the 2 March 2021 was never put in and will pass the meeting minutes along to Tanya to correct. The board will discuss this item in a budget workshop board meeting later.

I. NEW BUSINESS

1. Salary Schedule Adjustment – Michael made motion to approve the salary schedule adjustment. Motion was seconded by Nick. Michael motioned to postpone until November meeting. Motion was seconded by Nick. **Motion passed unanimously.**
 - i. Michael suggested that the board be provided with what a three - four percent increase would look like financially to the cooperative.
2. Employee Life & Disability Insurance – No action.

3. Ethernet – Plans and Pricing – Presented to the Board.

Without objection the board took a recess at 7:03 PM and returning at 7:19 PM.

4. Annual Meeting Door Prize Budget – Michael moved to approve 6K for the 2022 Annual Meeting Door Prize Budget due to increase costs. Motion was seconded by Nick. **Motion passed unanimously.**
5. MRL Engineering Reconnect Round 3 Presentation. Lynn Merrill gave a presentation to the board.

J. CHECK REGISTERS

1. Michael motioned to approve Check Registers 1, 2, 3, Bank of America, and Electronic Payments. Motion was seconded by Nick. **Motions passed unanimously.**

K. FINANCIAL STATEMENTS

1. Michael motioned to approve Financial Statements and Cash Flow. Motion was seconded by Nick. **Motion passed unanimously.**

L. EXECUTIVE SESSION

1. Michael moved to enter Executive Session to discuss personnel and matters the immediate knowledge of which would have an adverse effect on the finances of the Cooperative. Motion was seconded by Nick. **Motion passes unanimously.** Entered Executive Session at 7:48 P.M. and returned to the regular meeting at 8:28 P.M. with no action taken. The board gave Earl a directive to enter negotiations with Jeff Smith with Vantages Point.

M. DIRECTOR'S COMMENTS

1. None.

N. ADJOURNMENT

1. Michael motioned to adjourn the meeting at 8:29 PM and was seconded by Nick. **Motion passes unanimously.**

APPROVED BY _____

SEAL